

Student Name		Student ID	
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FAMILY SIZE

For questions regarding family size, use the following information to determine who is to be counted as a member of your family:

- You
- Your spouse, if you are married.
- Your dependent children if the following are true:
 - o They live with the student (or live apart because of college enrollment);
 - o They receive more than half of their support from the student; and
 - o They will continue to receive more than half their support from the student during the award year.
- Other people, if the following are true:
 - o They live with the you;
 - o They receive more than half of their support from you; and
 - o They will continue to receive more than half their support from you during the award year.

The provided criteria for “dependent children” or “other persons” align with the requirement that family size align with whom the student could claim as a dependent on a U.S. tax return if the student were to file a U.S tax return at the time of completing the 2025-2026 FAFSA. As a result, the student should not include any unborn children in the family size.

Complete the following chart by entering the name, age, and relationship to you of ALL the people in the household, as defined above.

	FULL NAME (COMPLETE FOR EVERY HOUSEHOLD MEMBER)	AGE	RELATIONSHIP TO STUDENT
1	<i>Enter Student Name Here</i>		<i>Self</i>
2			
3			
4			
5			
6			
7			
8			

Student 2023 Tax Filers: Check the box that applies

- The student and/or spouse has used the FA-DDX when completing the FAFSA to transfer 2023 IRS income tax return information into the student's FAFSA.
- If 2023 income tax return information for the student (or spouse, if applicable) was not available or could not be used, the student should provide the institution with a 2023 IRS Tax Return Transcript(s) or a signed copy of the 2023 income tax return and applicable schedules.

A **2023 IRS Tax Return Transcript** may be obtained through:

- **Get Transcript by MAIL**– Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- **Get Transcript ONLINE**– Go to www.irs.gov, click "Get a tax transcript." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- **Automated Telephone Request**– 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- **Paper Request Form**– IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

- The student and/or spouse were employed in 2023 and have listed below the names of all employers, the amount earned from each employer in 2023, and whether an IRS W-2 form or an equivalent document is provided. **[Provide copies of all 2023 IRS W-2 forms issued to the student and spouse by their employers].** List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2023
<i>(Example) ABC's Auto Body Shop</i>	Yes	\$4,500.00
Total Amount of Income Earned From Work		\$

- The student and/or spouse had NO earnings in 2023. Check this box if the student and/or spouse was not employed, had no income earned from work in 2023, and was not required to file a 2023 income tax return.

CERTIFICATION AND SIGNATURES

By signing this worksheet, I certify that all the information reported on this worksheet is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Mail, fax, scan and email, or deliver the completed worksheet and any other requested documents to the financial aid office using the contact information listed below.

Student Signature _____

Date _____