



Refund Policy – Maryland Student Degree Programs – Online

1. Any student withdrawing after attending only the first class session of the program or orientation will be assessed a \$100 fee. All other tuition and fees will be refunded.
2. After a student has attended 60% of a course, tuition, application fees, and educational resource fees are not refundable.
3. Tuition is refunded according to the following policy for all courses:
 - Notification of withdrawal prior to the first class session of a course - full tuition refund.
 - Notification of withdrawal before completing 60% of the current course will result in a prorated refund (rounded down to the nearest 10% and based on the schedule below) using the following formula:

Number of Class Weeks Attended in Current Course

Total Number of Class Weeks of Current Course

- The following schedule will be used to determine refund amounts when a student withdraws before completing 60% of the current course:
 - 90% refund if less than 10% of the course is completed.
 - 80% refund if less than 20% of the course is completed.
 - 60% refund if less than 30% of the course is completed.
 - 40% refund if less than 40% of the course is completed.
4. Refunds issued to students will be disbursed within 60 days of the official withdrawal from the University.
 5. In compliance with federal regulations for the student who has received financial aid, the refund will be returned to the appropriate aid sources.
 - *Book fees* are not refundable once the student has attended one class session or if the books have been marred in any way prior to that time.
 6. Students unable to complete a course or who receive an unsatisfactory grade for their specific program can repeat it with another group of students if arrangements are made with the Registration Change Counselor. Tuition and fees will be charged for repeating the course.